

# PROJECT MINUTES

A regular meeting of the Municipality of Shigawake was held on May 4, 2020 at 7:00 p.m. by teleconference.

Present at this conference call

Mayor	Colette Dow
Councilors	Marcel Gagnon, Nancy Skene, Georgette Chapados, Joseph Blais, Rolande Beebe and Jean-Claude Huard

Each of these individuals identified themselves individually. All form quorum, under the presidency of the mayor.

Also attending the meeting, by telephone Maria Marroquin, Director General, Secretary-Treasurer, acts as assembly secretary and Mr. Exore Duguay, municipal inspector.

CONSIDERING Decree Number 177-2020 of March 13, 2020, which declared a state of health emergency throughout Quebec for an initial period of ten days;

CONSIDERING subsequent decrees extending this state of emergency until 6 May 2020;

CONSIDERING the Ministerial Order 2020-029, dated April 26, 2020, by the Minister of Health and Social Services, which specifies that any meeting can be held in a means by which all members can communicate immediately with each other;

CONSIDERING that according to the same order, where the law stipulates that a sitting must be public, it must be publicized as soon as possible by any means by which the public can know the content of the discussions between the participants and the outcome of the members' deliberations;

CONSIDERING that it is in the public interest and to protect the health of the public, board members and municipal officers that this meeting be held in camera and that board members and officers be allowed to attend and participate, deliberate and vote at the meeting by teleconference.

IN CONSEQUENCE, it is proposed by Jean-Claude Huard, supported by Georgette Chapados and unanimously resolved by the members of the councilors present: "Let this meeting be held behind closed doors and that council members and municipal officers can participate by teleconference."

## **Adoption of the agenda**

The agenda was read and adopted on a motion by Councilor Nancy Skene, supported by Councilor Joseph Blais, unanimously resolved

1. The agenda and adoption
2. Minutes and adoption
3. Bills and adoption
4. Correspondence/Don
5. Question periods  
Report  
DG  
Road/light
6. Extension of grace days for payment of municipal taxes for April 2020
7. Resolution for a request for permission from the CPTAQ for MTQ work for slope stabilization and for the addition of a culvert under Highway 132
8. FAIR Project Resolution
9. Resolution temporary closure of Ken Duguay Park, rest stop and closure of municipal day camp.
10. TECQ Resolution
11. Resolution to account for costs related to COVID-19

Resolution  
2020.05.56

It was proposed by Councilor Beebe, supported by Councilor Skene, unanimously resolved, that the Municipal Council waive the notice of summons and put on the agenda the following item:

12. Priorities for employees.

# PROJECT MINUTES

## **Adoption of the minutes**

Resolution  
2020.05.57

The council states that it received the minutes of the regular meeting of 6 April 2020, it was adopted on a motion by Councilor Blais, supported by Councilor Chapados, which was unanimously resolved.

## **Factures à payer et adoption**

Resolution  
2020.05.58

It was proposed by Councilor Gagnon, supported by Councilor Chapados, unanimously resolved, that the accounts, certificate number 05-2020 for a sum of \$26,402.02, certificate number 04A-2020 of a sum of \$9,109.09, be accepted and the Director General is authorized to pay them.

## **Correspondence/Don**

### **Report**

DG

No hours accumulated for the month of April.

Roads/lights

## **Renewal of grace days for payment of municipal taxes in April 2020.**

Resolution  
2020.05.59

It was proposed by Councilor Gagnon, supported by Councilor Blais, unanimously resolved, that resolution 2020.04.52 be renewed for an equivalent period. Until June 6, 2020.

## **Resolution for a request for permission from the CPTAQ for MTQ work for slope stabilization and for the addition of a culvert under Highway 132**

Resolution  
2020.05.60

CONSIDERING that landslides occurred on the territory of the municipality of Shigawake in May 2017 and that the MTQ, following an emergency intervention, now plans to finalize this work to ensure the sustainability of the road in the longer term.

CONSIDERING that the proposed works is justified by geotechnical and hydraulic analyses that frame the design of the works.

CONSIDERING that the connectivity of Highway 132 in this part of the territory is essential, as there is no detour route. It is important to ensure the sustainability of the road link for emergencies and to enable the maintenance of essential economic activities.

AS A RESULT

It is PROPOSED by: Rolande Beebe, supported by Jean Claude Huard and unanimously resolved

THAT the recommendation by the Municipality of Shigawake that the MTQ should proceed with the work to stabilize the road embankment and the installation of a culvert to improve the drainage of the embankment, considering the public safety issue, confirming that the work complies with our municipal regulations.

## **PROJECT RESOLUTION FAIR 2020**

Resolution  
2020.05.61

It is proposed by Councilor Chapados, supported by Councilor Huard and unanimously resolved that the Municipality of Shigawake has accepted the project. It will last 16 weeks. The salary will be **\$15.00** per hour for 35 hours per week. The Director General has the authority to sign all documents relating to the project. The difference of **\$1,400.00** is paid by the Municipality.

A job offer will be published.

## **Resolution temporary closure of Ken Duguay Park, road stop and closure of day camp.**

Resolution  
2020.05.62

It is proposed by Councilor Chapados, supported by Councilor Gagnon and unanimously resolute that considering the current situation with COVID-19, the council wants to take all precautions to protect the population.

The park and the traffic stop will be closed temporarily, in accordance with the guidelines of the Ministry. The council has taken the decision to close the day camp for this year.

# PROJECT MINUTES

Resolution  
2020.05.63

## **TEQC Resolution**

It was proposed by Councilor Skene, supported by Councilor Beebe, unanimously resolved, that the municipality mandate the ARPO Group to produce an intervention plan, to help identify intervention priorities on targeted roads.

The cost estimated cost is approximately \$7,000 that is eligible for the TECQ program as a priority 2 as it aims to improve knowledge about infrastructure.

This study would determine the interventions and preliminarily assess the costs associated with these interventions.

Resolution  
2020.05.64

## **Resolution to account for costs related to COVID-19.**

It was proposed by Councilor Beebe, supported by Councilor Blais, unanimously resolved, that due to the situation related to COVID-19, the municipality must incur additional unbudgeted costs to protect the health of the population, council members and municipal employees, and to comply with the ministry's directives. An account has been set up by the municipality to account for all invoices incurred during this pandemic.

Closing of the meeting - Huard Councilor at 8:30 p.m.

In signing the minutes, the Mayor acknowledges that each of the resolutions contained in it has been implemented.

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Colette Dow, Mayor

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Maria Marroquin, Directrice General